



ACQUISITION AND
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON DC 20301-3000

15 AUG 2001

Mr. Pat Sullivan
Acrospace Industries Association
1250 Eye Street, NW
Suite 1200
Washington DC, 20005-3924

Dear Mr. Sullivan:

On 1 November 2000, the Department of Defense Past Performance Automated Information System (PPAIS), (dodppais.navy.mil) added a capability for contractors to access their past performance records. The PPAIS provides a single repository for contractor past performance report cards collected across DoD. These report cards are generated in several Service and Agency systems tailored to the needs of individual agencies. Government users have been using the system since July 2000. As of 2 August 2001, there were over 12,000 reports in PPAIS covering over \$390B in contracts.

To access PPAIS, the contractor must register a past performance point of contact in the Central Contractor Registration (CCR) system (www.ccr2000.com) and generate a marketing partner identification number (MPIN). This can then be used to access their own reports in PPAIS (See Enclosure). Since the introduction of contractor access to PPAIS, there has been an ongoing concern expressed by the larger DoD contractors regarding the difficulty of reviewing all of a company's records. Insofar as CCR has records of business units, access has been provided at the business unit level. The intent had been to eventually provide corporate wide access through having each business unit identify the parent DUNS Number. This has proven unsuccessful to date as less than two percent of the registrants in CCR have identified a parent DUNS. Thus it is unclear whether a given (parent) corporation would be able to view all (subsidiary) business units if the parental access were enabled.

In an attempt to expedite this process, the CCR program office has agreed to do a single load of parent-child relationships into CCR. Upon receipt of this information from major DoD contractors, PPAIS would be modified to make use of the relationship. To that end, you are offered a chance to provide a spreadsheet listing which subsidiaries belong to your corporation on the attached spreadsheet. This data should be provided via email to Terrence Hunt (ccr@dlis.dla.mil) at the Defense Logistics Information Service, with a hard copy provided separately on corporate letterhead signed by a designated corporate official. The message should have the subject line, "Parent Information for PPAIS," to ensure proper handling.

Subsidiaries may also enter this information into CCR directly by following the attached directions. You are reminded that it remains the registrant's responsibility to revise CCR information as it changes, including revising parent-child relationships as mergers and acquisitions change them.

* Send to:

Defense Logistics Information Service
Attn: Terrence Hunt
74 Washington Street North
Battle Creek, MI 49017-3084

Sincerely,

Donna Richbourg

for Donna Richbourg
Director, Acquisition Initiatives

Enclosure
As Stated



How to Include Parent Company Information on an Active CCR Registration

If you are currently active in CCR and need to add your 'Parent Company's information please follow these steps:

- Go to CCR's Homepage at <http://www.ccr2000.com>
- Click on "Update Your Registration"
- Enter your DUNS number and Trading Partner Identification Number (TPIN)*, click "submit"
- To obtain a copy of your TPIN please contact our CCR Assistance Center toll free at 888-227-2423.
- After your full registration is shown on-screen click on the "Address Info" tab located at the top of the page
- Scroll down the page until you arrive at "Parent Company"
- Enter your Parent Company's Information
 - Name
 - DUNS Number
 - Address
 - City, State and Zip
 - Country
- Before Submitting your changes please take a moment to click on the "Goods/Services" tab located at the top of the page.
 - ***CCR has recently included the mandatory collection NAICS (pronounced "Nakes"). This is a new code designed to replace the Standard Industrial Classification (SIC) Codes. Please view the link provided on the registration to determine the appropriate NAICS code(s) for your company and enter in codes into the field provided.
- Click "Submit" to finish the update

You registration will be updated and posted with your Parent Company's information in approximately 24 hours.

Please feel free to contact our CCR Assistance Center at 888-227-2423 if you have questions or need further assistance.

NOTE 1: Make sure all leading zeroes (0's) are showing.
 NOTE 2: Do not include parens or hyphens in telephone/fax numbers.

Parent Name:	
Parent DUNS #:	
Parent Address (Line 1):	
Parent Address (Line 2):	
Parent City:	
Parent State:	
Parent Zip Code:	
Parent Country Code (3 Char.):	

(If Any)		(If Any)				(At Least One)			
Subsidiary DUNS #	+4	Legal Business Name	Corporate URL	Registrant POC Name	Registrant POC U.S. Phone #	Registrant POC Non-U.S. Phone #	Registrant POC Fax #	Registrant POC E-Mail Address	North American Industrial Classification Code (6 Digits)